

# **Bohemia Walled Garden Association Registered Charity No. 1167167**

## **Minutes for Annual General Meeting 2020 held on Zoom**

**Date: Saturday September 5th 2020**

**Time: 10am -12am Venue: via Zoom owing to COVID19 during 2020**

**Present:** Darren Windley, Daniela Othieno, John Freedman, Nigel Sinden, Justine Munro, Sue Jirbandey, Tessa Martina, Beryl Lovett, Dot Hill, Bob Hart

1. **Welcome** (including those present as above).
2. **Apologies for absence:** Chris Stobold, Mary Dawson, Matt Windley.
3. **Minutes of the 2019 AGM - Matters arising and Adoption**
  - No matters arising. The minutes were unanimously adopted by those present. Proposed by Nigel Sinden and seconded by Dot Hill.

### **5. Accounts & Trustees Annual Report 2019 – Matters arising and adoption**

Matters arising:

- Page 10: Receipts and Payments discussed and approved.
- Page 11: Assets and liabilities discussed and approved.

Points of interest discussed:

- Theatre group in June welcomed new people go the garden and generated a donation.
- Woodfest was held.
- Total of visitors = 712 people for the year of 2019:
  - 82 children 84 adults - Easter Event
  - 100 adults 19 children - Spring Event
  - 80 children 54 adults - Nature Play
  - 103 adults 20 children - Open day
  - 94 adults 76 kids - Pumpkin Day
- Accounts for the year: Discussed and approved

The TAR was unanimously adopted by those present. Proposed by Daniela Othieno and seconded by Sue Jirbandey.

### **6. Action Plan for 2020.**

- Public and social events this year of 2020 cancelled due to Covid, apart from Pumpkin Day 25<sup>th</sup> October 2020 still to be confirmed possibly for members only as we do not have capacity to monitor and manage numbers if open to public, regarding Covid 19 guidelines. Discussed Eventbrite booking on website, possibly if open to the public. Limited numbers. Would need more volunteers. Disposable/compostable, bio cutlery, cups, sanitising aspect to be discussed at garden meeting.
- Informal meetings in the garden may be held late September to find out more what people would like from the garden.
- Upstairs part of the Pier and Age UK area can be used for meetings.

- Nigel expressed hope for Education activities to be continued and expanded. Update on what is currently happening/planned:
  - Home schooling group activities for September and October already going ahead and run by Rosie Goodwin to take place over Autumn 2020.
  - Forest Garden Education activities planned to restart in Spring 2021 hopefully - tbc.
  - Nature Play to restart in Spring 2021.
- Nigel expressed intention to forge more links/partnership with Hastings Museum.
- Tess reported about the Recovery College area, as she has taken on the maintenance of the area during Covid lockdown, working with Recovery College: It will not be used by the groups until March 2021. May do an 'awareness day' on one of the open days in future.
- Maintain the website: Darren will continue for now, committee to look for new volunteer/s to take this over.

## **7. Election of Trustees.**

- John Freedman, Darren Windley and Dot Hill standing down as Trustees as of today: 5<sup>th</sup> September 2020.  
Thanks were expressed from BWGA committee and those present for the outstanding help from Darren Windley, Dot Hill and John Freedman over the years.
- Nigel, Daniela, Justine and Sue were willing to continue.
- New Chair, Treasurer and Secretary needed:
  - Nigel Sinden (Cllr) put himself forward as Chair of BWGA.
  - Sue Jirbandey as BWGA Treasurer.
  - Sue Jirbandey as Plot Secretary until we find replacement.
  - Daniela and Justine to share BWGA Secretary role until we find someone in the meantime with occasional help from others.
- Darren updating website for now. Committee will look for support/new volunteers to do this.
- Above roles all agreed by those present.

## **8. Any other business submitted before the meeting.**

- John: Trustees of all organisations were invited by the Charity Commission to a November online meeting, John to remind the committee and Nigel to attend if possible.
- Tessa: Bolt for tool shed is really rusty and difficult to open, Sue will be oiling them.
- Tessa: Concrete shed door was left open recently. Needs to be made clear if members see it left open accidentally that they need to shut it. Notice to be placed on back of the door as reminder for key holders to lock up.
- Sue: Notice also needed in compost also areas about what can and cannot be put there. Suggestion to ask children to make notices that are fun and worded in a nice way.

## **Meeting closed at 11.11am.**

Copies of the following documents are available online at the web site under the "Reference Documents" section.